

**The Director of City Development is authorised<sup>1</sup> to discharge the following functions<sup>2</sup>**

**1) Asset Management including:-**

- a) strategic management and development of the Council's land and property portfolio;
- b) disposals and acquisitions both freehold and leasehold<sup>3</sup>;
- c) compulsory purchase of land and interests in land;
- d) valuations and appropriations;
- e) architectural and design services; and
- f) any other dealings with land or any interest in land.

**2) Functions relating to the Council's register of Assets of Community Value.**

**3) Inclusive Growth including;**

- a) Implement, monitor and review arrangements to deliver the Council's inclusive growth strategy; and
- b) Promote local co-operation arrangements to maximise inclusive growth.

**4) Sustainable Development including:-**

- a) development of regeneration frameworks; and
- b) implementation of plans to promote the regeneration of specific areas.

**5) Sustainable Housing Growth including:-**

- a) Private housing development; and
- b) Affordable housing.

**6) Sustainable Economic Development including:-**

- a) City centre management;
- b) The Council's markets service;
- c) The Business Improvement District;
- d) Business support; and
- e) Productivity

**7) Employment and skills including:-**

- a) **Provide leadership and coordination of the post 16 skills and learning system, working with people, schools, colleges, universities, employers, providers of information and guidance** with the aims of:
  - getting more people into jobs
  - increasing labour market productivity
  - meeting employer needs, tackling skills shortages and supporting the growth of priority sectors

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<sup>1</sup> Save where the Leader or the relevant Portfolio Holder has directed or the Director considers that the matter should be referred to Executive Board for consideration.

<sup>2</sup> Together with similar and ancillary functions which have not been delegated to another Director.

<sup>3</sup> To deliver the Council's Capital receipts Programme and support housing growth.

## *Officer Delegation Scheme (Executive Functions)*

- supporting people to progress within their careers, particularly from low paid roles to better jobs
  - developing, attracting and retaining skilled, creative and entrepreneurial people to help develop a successful economy
  - improving transition from education to work, and to support lifelong learning for people to develop and fully participate in civic life and progress their careers and respond to economic change.
- b) **Provision of information, advice and guidance services in community and school settings**
- c) **Apprenticeships** including:-
- working with learning and training providers to develop and deliver provision to meet changing labour market needs
  - supporting the implementation of the corporate apprenticeship provision
- d) **Vocational training and allied services for persons over compulsory school age including:-**
- putting employers at the heart of the system, influencing learning and training providers to ensure provision meets employers' needs; and
  - working with learning and training providers to develop and deliver provision to meet emerging labour market needs
  - the commissioning and delivery of adult (19 plus) learning programme in communities; and
  - working with employers to strengthen their workforce training
- e) **Provide leadership and coordination of the city's employment support offer including:-**
- promotion of partnership working and aligned provision to assist residents to obtain employment
  - working with employers to meet their workforce needs
  - commission and deliver services to support citizens in disadvantaged communities to enter and stay in employment, and
  - working with employers and careers advice and learning providers to support the progression of low paid workers into better jobs, and coordinating work to removing other barriers to progression.
- 8) **International and domestic inward economic investment including:-**
- a) tourism and the visitor economy; and
  - b) International relations.

**9) Highways and Transportation (incorporating the authority's role as highways authority<sup>4</sup>, street authority and traffic authority), including:-**

- a) managing the use of the highway ;
- b) maintenance of highway assets of roads, bridges, retaining walls, street lighting and associated infrastructure;
- c) design and delivery of major and minor highway schemes;
- d) development of the Council's transport policy<sup>5</sup> (including parking policy<sup>6</sup>); and
- e) the making of agreements under the Highways Act 1980.

**10) Flood and water management (incorporating the authority's role as local lead flood authority), including:-**

- a) Land drainage activities;
- b) The delivery and maintenance of flood alleviation schemes; and
- c) Flood response.

**11) Culture including:-**

- a) museums and galleries;
- b) arts and
- c) sporting events.

**12) Sport and Active Leeds including:-**

- a) leisure centres and community sports facilities<sup>7</sup>; and
- b) active lifestyles and development programmes

**13) Active Travel<sup>8</sup>:-**

- a) **The promotion and championing of active travel in the city**

**14) Planning Services including:-**

- a) management of the planning service<sup>9</sup>;
- b) building control;
- c) safety at sports grounds;
- d) street naming and numbering;
- e) building conservation and urban design;
- f) contaminated land; and
- g) obtaining of information as to interests in land.

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<sup>4</sup> With the exception of functions relating to the register of adopted highways (Highways Act 1980 S36) which are delegated to the Director of Communities and Environment

<sup>5</sup> Which shall include the highways and transportation contribution to the city's clean air zone

<sup>6</sup> The Director of City Development's delegations do not cover parking enforcement which falls within the delegations of the Director of Communities and Environment.

<sup>7</sup> The Director of City Development's delegations do not cover golf courses and outdoor pitches in parks which falls within the delegations of the Director of Communities and Environment.

<sup>8</sup> Responsibilities for infrastructure relating to active travel remain within the highways and transportation and planning functions.

<sup>9</sup> Excluding specific decisions on planning applications, the development of planning policy including the Council's Core Strategy which are delegated to the Chief Planning Officer.